

JULY 2020

GREEN GLEN NEIGHBORHOOD ASSOCIATION

www.GreenGlenHOA.org

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman Ave., Ste. 100, Irvine, CA



COMMUNITY INFORMATION

COVID-19 UPDATE

We hope all of you and your families are well. During this COVID-19 pandemic crisis, Green Glen Neighborhood Association, Keystone Property Management, and vendors are following all Federal, State, and Local directives.

Management will update as the COVID-19 crisis plays out. If there are any questions, please feel free to contact us. Thank you for your cooperation and stay safe and healthy.

PARKING COURTESY

As a friendly reminder, please be courteous to your fellow neighbor. Do not store your vehicles for more than 96 hours in a space without moving it and make sure to leave enough space for other vehicles to park without over compensating from spaces, especially on the street.

RE-OPENING AMENITIES

Many of you are anxious to see the pool open again for use. The Board would like to see it re-open as well but cannot make that decision unilaterally. We are bound to follow regulations imposed by governmental orders issued at the City of Irvine, County of Orange, and/or State of California levels. Hopefully, by the time you are reading this issue of the newsletter, the restrictions imposed on our common-area recreation sites will have been eased or even lifted. Please be assured Keystone Pacific and your Board keep tabs on all legislation and orders, from Sacramento on down the chain, as to what is permissible and its impact on our HOA, just as we keep watch for the safety of all of us living in our community.

The Board will act when it is legally enabled and can be assured its action is compliant with public health authority guidance. In preparation for a re-opening, Keystone Pacific has prepared a draft plan for the Board to review and modify as needed for when restrictions are relaxed or lifted.

KEYSTONE CURBSIDE SERVICE

Beginning the week ending 06/12/2020, Keystone will be offering Curbside Pick-up for key fobs and transponders to our clients. A copy of the announcement was to be sent out on Wednesday 06/10/2020 via eblast, as well as posted on the Keystone website and social media accounts. Please check out our amazing new service!

Keystone Property Management will be closed on Friday 07/03/2020, in observance of the 4th of July Independence Day.

BOARD OF DIRECTORS:

President: Tony Crowell
Vice-President: Vacant
Treasurer: Ian MacKinnon
Secretary: Will Bohensky
Member-at-Large: Joe Rossi

Landscape Committee: Ian MacKinnon

IMPORTANT NUMBERS: ASSOCIATION MANAGER:

Timothy Maw
Phone: 949-430-5845
tmaw@keystonepacific.com

COMMON AREA ISSUES/ASSOCIATE MANAGER:

Stacy Van Blerck
Phone: 949-570-1306
svanblerck@keystonepacific.com
Emergency After Hours:
949-833-2600

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

POOL ENTRY:
949-508-0567 or 949-833-2600

ARCHITECTURAL APPLICATIONS

architectural@keystonepacific.com

ONLINE PORTAL:

www.kppmconnection.com
for online access to your account

INSURANCE BROKER:

Greg Lerum Insurance
Jeannine@gregleruminsurance.com
(949) 492-7331
302 N El Camino Real, #118
San Clemente, CA 92672

JULY 2020 REMINDERS

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Day - 2nd and 4th Tuesday of every month.

Trash Pick-Up Day - Every Friday
Please remove trash cans from the common areas twelve (12) hours after pick-up.

Next Scheduled Board Meeting — July 2020 / TBD
Meetings will be held via teleconference pending continuing gathering restrictions. Agenda will be posted on the pool bulletin board at least 4 days in advance for regular meetings.

A MEMBERS RIGHT TO PRIVACY

California Civil Code allows a member to request to be removed from the membership list to prevent release of their private contact information to a member requesting the membership list. In order to opt-out of the membership list, you must notify the Association in writing. If you choose to opt-out of sharing your name, property address, email address and mailing address under the membership list, the opt-out designation shall remain in effect until changed by you, by written notification to management. If you wish to opt-out, please complete the Opt-Out Form on our website at: <http://www.kppm.com/forms/opt-out.php>.

IMPORTANT PHONE NUMBERS

- Irvine Police 949-724-7000 (non-emergency). 9-1-1 for emergencies
- Orange County Fire Authority 714-573-6000.
- Irvine Animal Services: 949-724-7092. Bobcat/Coyote sightings.

ASSOCIATION POLICIES

GARAGE USE AND PARKING REMINDERS - TOWING

As a reminder, please utilize your garage for its intended use of parking your vehicles. Parking on the street should be used for guests only or if you have more than two vehicles. Please park with the flow of traffic and do not park in front of your garage. Storing a vehicle in the community is against the *CC&Rs and Rules and Regulations of Green Glen Neighborhood Association*. If you have a vehicle that is inoperable, please store it in the garage. Vehicles stored for more than 96 hours on the streets are subject to immediate tow at the owners expense. Homeowners, please be sure your tenants adhere to the *CC&Rs and Rules and Regulations*.

SMOKING IN THE COMMUNITY

Please be mindful of your neighbors when smoking in the community. Some may have allergies or just a strong aversion to cigarette smoke. Also, if the smoke from a neighbor has become a concern, respectfully let them know, as they may be unaware of the situation.

GARAGE DOORS

Please remember the HOA rules state you must keep your garage door closed when you are not driving in or out.

COMMON AREA TRASH BINS

Unit Owners and Residents are reminded to be courteous when using the common area trash bins. Recent inspections have revealed that the common area trash bins provided for your convenience have been stuffed to overflowing, and with some unauthorized bulk materials. The Board has requested additional service bids and additional trash can bids. However, Personal Touch is currently contracted to service the five (5) common area trash bins as follows...

WINTER MONTHS (October—April) Mon., Wed., and Fri. on a weekly basis.

SUMMER MONTHS (May –September) Mon., Wed., Fri., Sat., and Sun. on a weekly basis.